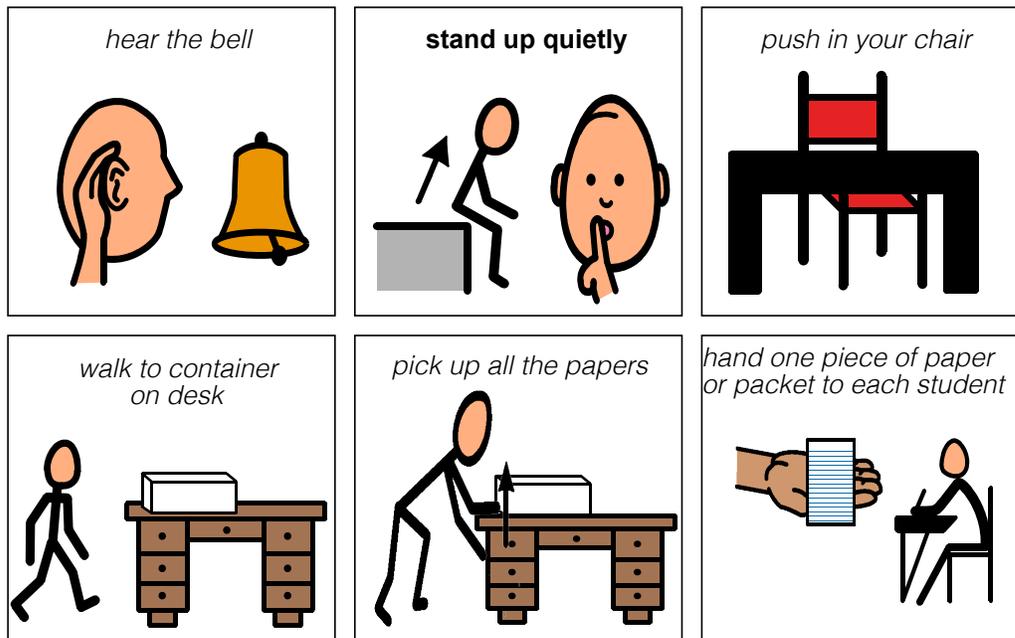


Handing-out papers task:

Did you remember to...?



PROCEDURE STEPS:

1. Students will hear the bell ring three times.
2. On the third time the student who is assigned to hand-out papers, while stand up quietly.
3. The student will push in his/her chair quietly.
4. The student will walk to the designated spot in the classroom where a container is placed with the papers that need to be handed-out.
5. The student will pick up all the papers.
6. The student will hand out each piece of paper or packet to each student starting at the front of the class, moving down each row until he or she is in the back row and each student has a paper.

Teacher: Ashley A.
Grade Level: Middle School
Lesson and Image: Handing out Papers

Lesson Plan

PREPARATION:

1. The teacher will assign various tasks to different students on a monthly basis via a classroom lottery system.
2. Monthly tasks will be indicated on a board with each student's name and picture and his or her assigned task identified by picture and label.
3. The teacher will create a designated bin in the classroom where the teacher will deposit papers that need to be handed out to the class.

MODELING:

1. The teacher will explain the task verbally with and without the visual aid.
2. The teacher will model the procedure using the paraprofessional in the room. The teacher will play the role of the "teacher" and the paraprofessional will play the role of the "student."
3. The teacher will ring a bell three times.
4. The "student," whose assignment it is to hand-out papers, will stand up quietly, push in his or her chair, walk to the bin, collect all the papers in the bin and then distribute them up and down each aisle.
5. The teacher will ask if everyone understands and if not to ask questions now.

PRACTICE IN AN ACCOUNTABILITY-FREE ENVIRONMENT:

1. The teacher will ask for a volunteer to be play the role of the "student".
2. The student will ring the bell three times.
6. The student will use the visual aid to make sure that he or she does every step of the task.
7. If the student makes an error the teacher will cue him or her to what was missed by pointing to the visual aid.
8. The teacher will ask if further clarification is necessary.

FUTURE REWARDS/CONSEQUENCES:

1. Using a positive reinforcement point system in the classroom the teacher will address that if the student whose job it is to hand out the papers is quiet, follows the procedure and does so in a quick and efficient manner, he or she will earn their points in the categories of "Follow directions," "Remain quiet while doing your assignments," and "Be respectful."
2. Not following the procedure, making noise while doing the procedure and doing the procedure in slowly and inefficiently will result in a "0" in each of the previously listed categories.