

Name: Kara C.

Grade/Subject: High School Social Studies

Lesson: Getting and Putting Away Laptops

Goal of Teaching Laptop Procedure:

To see a reduction of “Technology Infractions” across the 11th grade.

Procedure Introduction and Model for Students:

To model for students the improper way to get, use, and return computers I will film a short video. I will have a few of my AP students help me make the video in which they will act out a skit demonstrating the wrong way to use the school’s technology. The video will show two students laughing and talking as they get computers roughly from the cart. One student will carry the laptop with one hand while high-fiving her friends with the other hand and the other student will get more than one computer, because one of his friends asked him to grab her computer also. The video will then cut to them using computers while drinking soda and eating chips, having the computer resting in between two desks, etc. The video will end with the students placing the computers in the wrong spots in the cart and not plugging them back in.

Practice in an Accountability-Free Environment:

As students watch the video they will jot down as many misuses of technology as they see. After the video I will have students share out what they saw and compile a class wide list on poster board. Next I will “unveil” the visuals which I have created which detail the proper procedure for getting, using, and returning technology. To practice, I will open the computer cart, call row by row, have the students take a computer, sit down with the computer, open up a document, type a brief reflection of the procedure (**Reflection Question:** Why does this school provide computers for student use in every classroom? Why is it important that we follow the procedures when using the school laptops?), close the computer, wait to be called on to return the computers, return the computers to the proper slot in the cart, and take their seats.

Check for Student Understanding:

Throughout the lesson I will check for student understanding. The first check will be based on what the students were able to pick up on from the video as being an improper use of technology. The second check will be the students practice of the procedure. And the last check will be the students’ reflection that they wrote and shared with me when practicing the procedure.

Consequences for Non-Compliers:

Our school has outlined in detail the consequences for students who do not following the technology procedures. Each time a student commits a technology infraction the teacher must use the online form to report the infraction. The report then automatically generates an email to all the teachers in the building advising them of the infraction and consequence for that student. The first time a student violates the contract, the report states that the student may not use technology in any other class for that day. The second time a student violates the contract, they may not use computers for a week. And the third time a student violates the contract they may not use computers for a month. The contract also states that if a student loses technology privileges for an extended period of time it is their family’s responsibility to provide an alternate form of technology so that the student can still complete all the work required to pass the class. As most of the students at my school are enrolled in at least one online or software engineering class, losing computer privileges is a serious consequence.

COMPUTER
CART
PROCEDURES



CART 1

Room 101

Teacher: Marylee K

Grade Level: Middle School Math

Lesson and Image: Readiness to Use Computers

Lesson Plan

- Point out the poster (see below)
- Go over the procedure
- Demonstrate it for the students
- Have a choral response repeating the procedure
- Consequences – I won't answer questions till students are prepared to be on the computer
- Review procedure – students take a quiz on the 3 steps before getting on the computer (students can see the poster while they take the quiz)

